



## **GAME ROOM**

### **Check-Out Procedures**

**As mentioned in the contract, please complete the following tasks:**

- Remove all personal belongings.
- Close windows and blinds.
- Return all equipment to the appropriate gaming table.
- Sweep floors.
- Wipe down all tables and chairs with the cleaning supplies provided near the fireplace.
- If cleaning supply bottles are empty, please do not throw them away. Leave them in the lobby to be refilled.
- Empty all trash containers and take it to the dumpsters located north of the pool near the Dining Hall dock. Do not leave trash outside of lodge where animals can get into it.
- Replace trash can liners.
- Turn off lights and lock exterior door as you leave.
- Please fill out our guest survey and deposit keys in mailbox located to the right of the camp office door.